

1 Data Sheet

1.	Name of the Bid	“Empanelment of Agencies for Preparation of Draft Town Planning Schemes for Rajkot Urban Development Authority”
2.	Time-period of empanelment	3 years. The time period may be extended for further 2 years based on performance evaluation and mutually agreed terms.
3.	Method of Empanelment	Empanelment of technically eligible bidders (minimum technical score of 70 marks) accepting the L1 rate.
4.	Bid Processing Fee	Non - refundable fees of INR 6,000/- (Indian Rupees Six Thousand Only) (Demand Draft in favour of Chief Executive Authority)
5.	Earnest Money Deposit (EMD)	Refundable amount of INR 2,00,000/- (Indian Rupees Two lakh only) (Demand Draft in favour of Chief Executive Authority)
6.	Performance Security	INR 10,00,000/- (Indian Rupees Ten lakh only) (Demand Draft in favour of Chief Executive Authority)
7.	Bid	The tender will be two bids system comprising Technical Bid & Financial Bid.
8.	Technical Bid	Technical Bid containing all documents as required under this RFP shall be submitted online on https://tender.nprocure.com Hard copies of the same should be submitted to RUDA compulsorily by courier/ speed post/ R.P.A.D.
9.	Financial Bid	The financial bid to be submitted as per prescribed format along with Technical Bid on- https://tender.nprocure.com website only. Hard copies of the Financial bid must not be submitted.
10.	Name of the Client's official for addressing queries and clarifications (RUDA)	Contact Person: – Chief Executive Authority, Rajkot Urban Development Authority E-mail: - info@rajkotuda.com Address: Rajkot Urban Development Authority Shree Chimanbhai Patel Vikas Bhavan, Jamanagar Road, Ruda Building, Rajkot-360001
11.	Proposal Validity Period	120 days from Proposal Due Date
12.	Proposal Language	English
13.	Proposal Currency	INR
14.	Schedule of Bidding Process	
	Task	Key Dates
	Bid Upload Date	25 - 9 -2024
	Last date of Receiving Queries	01- 10 - 2024 upto 6 PM IST on info@rajkotuda.com only. Hard copies of queries will not be accepted. Queries received after due date and time will not be entertained.

	Pre-bid Meeting	05 - 10 -2024 at 12 PM IST
	Response to Queries	10- 10 -2024 at 12 PM IST
15.	Bid End Date	17- 10 -2024 at 12 PM IST
	Last Date to physically submit Technical Bids	24- 10 -2024 at 12 PM IST
	Opening of Technical Bids	28- 10 -2024 at 12 PM IST
	Technical presentation	To be communicated later (It may be held virtually, and link shall be shared to eligible bidders separately)
	Opening of Financial Bid	To be communicated later
	Issuance of Letter of Empanelment	To be communicated later
16.	Consortium Allowed (Yes/No)	No
17.	Location, Date and Time of pre-bid meeting	05 -10 -2024 at 12 PM IST (RUDA) Offline: Rajkot Urban Development Authority Shree Chimanbhai Patel Vikas Bhavan, Jamanagar Road, Ruda Building, Rajkot-360001 Online: Details for the virtual meeting will be shared with the bidders who will show interest through email